

Agenda:

- I. Call to Order
- II. Funding commitment from PEMA
- III. Administrative Plans
- IV. Adjourn

I. Call to order/Roll call (present)

- Norris Benns
- Darin Cox
- Ron Springer
- Derek Ruhl
- Lenny Southam
- Mile Kolar
- Sarah Speed
- Nan Hanshaw

II. Funding commitment from PEMA. Richard Flinn is new PEMA director. The relationship between the new administration and PASART is very good.

Last federal money ended with 2011 grant.

Received PEMA funds (2015) allocated to new large animal sling, retrofit existing sling, training, crates and 3 mobile shelter trailers.

2016 funding. PEMA has agreed to provide approx. \$141000 to support a half time director's position plus associated expenses. Joel estimates that he has been working about 30 hours a week as a volunteer since the funding ended and thinks that 25 hours should be adequate going forward. The heavy time commitment needed for PASART/CARTs start up and initial purchase of equipment is no longer necessary.

The annual salary for ~25 hrs/week is \$40000 plus expense \$58 - 60000. The remainder would go to equipment \$20000, 1 large animal training from Penn State and 3 American Humane Association (AHA) small animal sheltering trainings. AHA training is not federally approved, which precluded paying for it with federal funds in the past. State funds can and will be used for 2016.

Joel proposed that the \$1400/year paid for payroll services and associated tasks can be handled by the executive director at reduced cost. To this end PASART has purchased QuickBooks (~\$200) and Joel is learning the program.

III. 3. Administrative Plans

Joel currently has no plans to retire. When he does, he will give ample notice to hire and train another PASART director. He noted that he will be unavailable for the last 2 weeks of September and less available for the next 1-2 months in order to get a new knee installed and for needed rehab. [aside: hope everything goes smoothly and take the pain pills <g>].

Pope Francis visit - Washington DC, New York (Sept 22-26), Philadelphia Sept 26-27, 2015).

20 committees involved in planning with PEMA and US secret service. This is not a venue for pets, but there will be service animals, canine law enforcement dogs and police mounted units. Veterinary care will be provided by federal (Health and Human Services/HHS) and PA state veterinarians. Negotiations are ongoing for use of PASART trailer and associated responsibility/liability for damage agreement that is standard PASART protocol for loaned equipment.

University of Penn School of Vet Medicine and another local emergency clinic will cover small animal emergencies in secure area. Philadelphia Animal Control can shelter up to 50 animals. The regional PASART CARTS include Chester, Delaware, Bucks, Montgomery and Philadelphia are available as needed.

American Humane has 3 sheltering classes scheduled in September. Their trailer is currently located in the Poconos. It may move to the PEMA parking lot in Harrisburg.

Darin asked how often the 16 hour AHA small animal sheltering training should be repeated. There are no current requirements, but every 3 years might be a reasonable recommendation.

Region 13 and South Central task force guidance for CART (I missed the context)

IV. Motion to adjourn made by Darin Cox, 2nd by Sarah Speed. All agreed, no opposed.

Respectfully submitted by Lenny Southam (8/6/2015)

Minutes Reviewed and Approved-August 20, 2015